

**AOR Legislative Committee Charter
Adopted October 23, 2017**

A. Committee Purpose

To discuss materials management-related bills, provide feedback and make recommendations to the AOR Board to support, protest or remain neutral on bills introduced to the Oregon Legislature.

B. Membership

Role	AOR Audience/Sector	Terms
Lead	AOR Board, Legislative Chair	2-years (July 2017 to July 2019)
Legislative Committee	Individual at-large	3-year term (Sept 2017 to Sept 2020)
	Individual at-large	2-year term (Sept 2017 to Sept 2019)
	Hauler	3-year term (Sept 2017 to Sept 2020)
	Hauler	2-year term (Sept 2017 to Sept 2019)
	Government	3-year term (Sept 2017 to Sept 2020)
	Government	2-year term (Sept 2017 to Sept 2019)
	Consultant	2-year term (Sept 2017 to Sept 2019)
	Processor/recycler	3-year term (Sept 2017 to Sept 2020)
	Processor/recycler	2-year term (Sept 2017 to Sept 2019)
	Org w/recycling program	2-year term (Sept 2017 to Sept 2019)
	Nonprofit	3-year term (Sept 2017 to Sept 2020)

C. Roles and Responsibilities

Committee members

1. Attend and fully participate in meetings and/or provide timely feedback via email.
2. Review information provided by the Legislative Chair and other members of the committee.
3. Be knowledgeable about the interests of the AOR membership sector that you represent on the committee to ensure that the perspectives you bring to the committee represent the collective interests and views of that sector.
4. Abide by the discussion ground rules developed by the committee.

Legislative chair

1. Convene and facilitate the committee.
2. Present industry-relevant bills introduced/progressing in the Oregon Legislature, as well as any related background information available, to the committee either via an in-person meeting, online web conference (using Zoom), or email communication.

3. Solicit members for agenda suggestions, propose agenda items and distribute agenda.
4. Work with the committee to develop discussion ground rules and ensure that the committee provides a forum for open discussion.
5. Identify the decisions that need to be referred to the Board for discussion and relay committee discussions and recommendations to the Board for consideration before the Board votes on an official position.
6. Communicate the outcome of the Board's discussion to committee members and provide the rationale for the Board's decision.
7. Track committee members' participation and provide that information to the Board.
8. Develop legislative updates and provide them to committee members and AOR's membership through the AOR blog.

D. Meetings

An annual in-person meeting will be held prior to each legislative session to provide an opportunity for in-depth discussion and dialog about the upcoming session as well as any proposals for AOR-sponsored legislation. Additional meetings will be held as needed throughout the legislative session.

E. Decision-making authority

In general, this work group's scope of authority incorporates:

- Making recommendations to the AOR Board related to positions AOR should take on legislation.

F. Decision-making process

Consensus decision-making will be preferred. The committee will be encouraged to discuss the merits of said bill(s). After committee discussion of a bill, if needed, committee members will vote via in person or email as to whether or not the committee recommends the AOR board support, oppose or stay neutral on a particular bill(s).

G. Meeting Facilitation & Note Taking

The Legislative Chair will facilitate committee meetings and will produce a summary of the committee's discussion and recommendations. Committee members are responsible for taking her or his own notes.